

**Hidden Oak Elementary
School Advisory Council
October 12, 2022
Agenda**

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|---|---------------|
| 1. Approval of Minutes from SAC Meeting on May 11, 2022 | Sharon Sailor |
| 2. Adopt Agenda | Sharon Sailor |
| 3. Introduction of New SAC Members | Sharon Sailor |
| 4. SAC Officer Election* | Sharon Sailor |
| • New Member Orientation | Sharon Sailor |
| • SAC By-Laws and Procedures | |
| • Sunshine Law | |
| • Proposed SAC Calendar Dates & Times* | |
| 5. School Improvement Plan | Sharon Sailor |
| 6. School Opening 2022-2023 | |
| 7. Budget Items/Requests* | Sharon Sailor |
| • ADV-\$ 2,544.00 | |
| • LOT- \$ 13,034.03 | |
| • SRP- \$ 21,736.71 | |
| • TLD- \$ 2,408.15 | |
| 8. News Items: | Chair/Sailor |
| 9. Community Input | Chair |

(Five minutes per speaker. Topics may be referred
to during the next scheduled SAC meeting.)

➤ Items with an asterisk (*) are voted on by SAC.

Hidden Oak Elementary

School Advisory Council

2022-2023 SAC Calendar (Proposed dates & times)

October 12, 2022	1:15	Initial Meeting
December 7, 2022	1:15	Mid-Year Review
March 15, 2023	1:15	Election Process
April		No Meeting (Nominations take place for 2021-2022 SAC)
May 10, 2023	1:15	End of Year Meeting, Climate Survey Results
May		Elections Take Place

Hidden Oak School Advisory Council

2022-2023

Operational Procedures

1. Hidden Oak SAC shall meet as often as necessary to perform its duties, but not less than 4 times per school year.
2. Methods of notification of meetings will include the school newsletter, marquee, email and phone messages. There will be a minimum of 7 days advanced notice.
3. An Agenda will be prepared for each meeting; the meeting will be chaired by a chairperson or designee. Robert's Rule of Order will normally be used to conduct meetings.
4. A chairperson, a vice-chairperson, and a secretary will be selected at the first meeting.
5. Members present at a duly advertised SAC meeting will constitute a quorum.
6. Nomination and election of School Advisory Council members will be in accordance with the School Board Policy.
7. Members are expected to attend all meetings, and a process for replacement of members who accrue two (2) consecutive unexcused absences